



## 2018 GOLD COAST MARATHON

### FOOD AND BEVERAGE VENDOR EXPRESSION OF INTEREST

One of Queensland's most iconic sporting events is celebrating its 40<sup>th</sup> year. The Gold Coast Marathon is being staged on the beautiful Gold Coast over the weekend of 30 June and 1 July, 2018. Around 30,000 participants and an estimated 15,000 supporters are expected to attend the event precinct over the event weekend.

There are limited opportunities for vendors to purchase retail space within the event precinct, located at Southport Broadwater Parklands.

Food vendor trading hours will be 5am to 12pm on Saturday 30<sup>th</sup> June and 5am to 2pm on Sunday 1<sup>st</sup> July 2018. Historically the weather is dry with temperatures ranging from 10 to 20 degrees Celsius.

Event Contact: Jenny Larkin  
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#### Vendor Information

The fee for each vendor site is \$699.00 including GST. All sites are 6m x 6m and located at various areas within the Race Precinct (please see map provided). You will be asked to indicate your first and second preferences, however please note that while considered, this will not necessarily be guaranteed.

All sites will be supplied with a 10Amp circuit. Extra power and water can be provided at an additional cost:

10 AMP	\$40.00
15 AMP	\$40.00
20 AMP	\$60.00
32A Phase	\$80.00
Water	\$POA

As part of the application process, please provide a sketch of the layout of your area including any back of house set-up, or alternatively please provide a photo and dimensions. You are welcome to use our site layout template at the end of this document to submit this detail.

**Expressions of Interest will close Friday 27<sup>th</sup> April. You will be notified no later than Friday 11<sup>th</sup> May if you are successful in securing a spot at the Gold Coast Marathon event.**



## Set-up and Operating Hours

Friday 29 <sup>th</sup> June, 2018	Time
Vendor Bump-in	0900 - 1700
Saturday 30 <sup>th</sup> June, 2018	
Vendor Operating Hours	0500 – 1200
Southern Cross University 10km Run	0630 – 0810
Gold Coast Airport Fun Run	0800 – 0920
Garmin 2km Junior Dash	0925 – 0945
Garmin 4km Junior Dash	0940 – 1015
Sunday 1 <sup>st</sup> July, 2018	
Vendor Operating Hours	0500 – 1400
ASICS Half Marathon	0600 – 0920
Gold Coast Marathon	0720 – 1400
Vendor Bump Out*	1500 – 1700

*\*Under no circumstances will any vendor be granted permission to leave outside of these operating hours. Vendor bump out will commence once deemed safe by Event Organisers.*

### Fees and Operating Hours

The rates advertised in this document are GST inclusive and are for both days of Race Weekend, being 30<sup>th</sup> June and 1<sup>st</sup> July 2018 (a single day rate is not being offered). The full payment of site fees will be required 30 days prior to the event. Cancellation made less than 30 days prior to the event will attract a 50% cancellation fee.

All vendors must be open between the hours of 5am and 12pm on Saturday 30<sup>th</sup> June and 5am and 2pm on the Sunday 3<sup>rd</sup> July. Trade is expected to be quieter on the Saturday than the Sunday so you should adjust stock quantities accordingly.

### Access

Access to the site for **bump-in** will be on **Friday 29<sup>th</sup> June between 0900-1700**. There will also be vehicle access made available between 1300-1500 on Saturday 30<sup>th</sup> June for the purpose of restocking for Sunday's trade if required. Access to the site will be granted for **bump-out from 1500 Sunday 1<sup>st</sup> July 2018**, or at another time deemed safe by the Event Manager.

### Event Day Parking

There will be absolutely **no vehicle access or parking** on site during race days whatsoever. Parking will be made available to you on the event day at Carey Park, opposite Australia Fair. A special pass will be given to you to gain access to this area. Please note, you will be given one park per vendor.

### Products for Sale

Vendors must not promote or sell any item that is considered to be in conflict with existing sponsors or service contractors of the Gold Coast Marathon event. Please refer to Restrictions below.

Vendors must supply details in advance of their proposed food and beverage sale items for approval. We reserve the right to accept or decline any vendor or product/ service they are offering.

### Restrictions

Retailing of the following items is prohibited:

- Alcohol and tobacco products
- Electrolyte products
- Bottled water (still & sparkling) is restricted to the brand NuPure. Vendors are welcome to retail NuPure and we can supply introductions to this supplier if needed.

## Product Packaging

Each year the Gold Coast Marathon strives to improve on its sustainability practices. We request all vendors ensure their product packaging is made from materials which can be recycled in line with the domestic household collections. We ask that packaging and food containers do not contain organic material as this impacts the processing ability of current Gold Coast City Material Recovery Facilities.

## Preferred Materials:

Material	Waste Stream
Paper and Cardboard	Paper and Cardboard
Glass	Glass (permitted in back of house areas only)
PET/RPET/HDPE/LDPE plastic (Resin number 1-5)	Commingle
Aluminum and Steel Cans	Commingle (permitted in back of house areas only)
Clear LDPE/ HDPE plastic bags	Soft plastics

Please refrain from bringing to site the following materials:

- Expanded Polystyrene (EPS)
- Composite (Multiple Material) Containers.

All packaging must:

- be fit-for-purpose;
- be resource efficient;
- include information about appropriate disposal (including the relevant recycling symbol for plastics);

All cardboard packaging must:

- Aspire to contain a high percentage of post-consumer recycled content (subject to food contact requirements).
- Must not use wax, laminate, ultraviolet varnish or aluminum coatings or layers, or any other coating that would inhibit end of life recycling.
- Minimise or avoid the use of non-paper/cardboard components (e.g. plastic windows or film).
- Minimise the use of inks and avoid the use of heavy metal based inks.
- Ensure any additional labels are made of a paper-based material.

## Trademark

The use of the name “Gold Coast Marathon” is property of Events Management Queensland and we retain the exclusive right to use and license the event name, image and logo.

## Power, waste and utilities

One 10 Amp power point is supplied to each vendor, unless otherwise arranged with EMQ. Power will remain on from bump in through to bump out. All electrical leads and devices must be tagged and tested. Note all LPG gas bottles must be within valid dates and stored according to relevant legislation.

Vendors are responsible for bringing in their own refrigeration/ cold rooms to site if required.

Solid waste disposal will be via two 240lt wheelie bins supplied to each site. No oil or grey/ waste water removal is available on site and must not be disposed at the Broadwater Parklands including the drains within the site.

## Permits

Vendors must have flooring in the food preparation and services areas and all food and beverage outlets must comply with relevant legislation. Vendors must hold relevant government licenses and permits, and permits must be displayed at all times. Vendors will need to hold a Temporary Food Premises License (if applicable).

Some permits can be found at the City of Gold Coast website: [CLICK HERE](#) to apply now.

### **General**

Vendor layout will be at the discretion of the Event Organisers. No touting will be permitted outside of your site nor music emanating from your vending site.

All temporary structures must be appropriately secured in accordance with manufactures instructions or specifications. Vendors may not place pickets or any other item into the Parklands surface and the vendor will become liable for any damage to the Parklands in the operation, load in or load out by the vendor. Your site must be kept tidy at all times and any packing materials and waste must be covered and not seen by the public.

There will be 24 hour security guards within the event precinct. The vendor acknowledges that while all care is taken, EMQ shall not take any responsibility for any loss or damage to any vendor's stock, property, equipment, reputation or goodwill that may result for whatever reason either before, during or after this event. The security of the vendor's property is the responsibility of the vendors at all times.

EMQ requires that the vendor has in place all appropriate insurances and takes all reasonable precautions in regards to the safekeeping of valuables.

All vendors must follow the instructions of Event Organizers and abide by the terms and conditions agreed to. Failure to comply may result in EMQ evicting the vendor with immediate effect and/or restricting power supply.

EMQ reserves the right, if it considers it to be expedient or desirable to do so, to cancel or to postpone the operation of this agreement by notice in writing (if prior to the event) or orally (if the event is in operation) in the event of any occurrence or happening which in the opinion of we justify it in so doing.

Vendors must comply with all relevant Health and Safety regulations. Vendors agree to rectify immediately any Health and Safety breaches identified by EMQ and/ or delegated officer. EMQ reserves the right to close the vendors operation if a serious breach of Health and Safety is not immediately rectified.

### **Indemnity, Insurance and Force majeure**

No party is liable for any failure to perform or delay in performing its obligations under this Agreement if failure or delay is due to anything beyond EMQ's reasonable control including fire, storm, flood, wet weather, earthquake, explosion, war invasion, rebellion, sabotage and epidemic. Neither party shall be liable to the other for any breach of any term of this Agreement if such breach arose by reason.

### **Public Liability Insurance**

The Vendor shall take out public liability insurance with a limit of liability of no less than \$10 million and will indemnify the organizer, its agents, servants, contractors and employees from all actions, claims, demands, losses, damages, costs and expenses arising from the vendors use of the site and in particular but without limiting the generality of the foregoing against any loss, damage or injury from any cause whatsoever to the property of person caused by or contributed to by the use of the site by the vendor or any servant, agent or other duly authorized by the vendor whether such loss, damage or injury occurs on the site or not and whether caused by any act, omission, neglect, breach or default of the vendor or any other person.

The vendor shall ensure their liability (including Common Law liability) as required in compliance any applicable Workers Compensation Statute or Regulation to their employees. The vendor shall ensure that any subcontractors it appoints comply with all Workplace Health and Safety requirements, payment of correct Workcover premiums and currency of Workcover insurances, have all insurances at least equal to those specified that the vendor must hold in this agreement including Public Liability insurance, and comply with all obligations in relation to a Principal Contractor relationship with the exhibitor if applicable.

## Risk Management

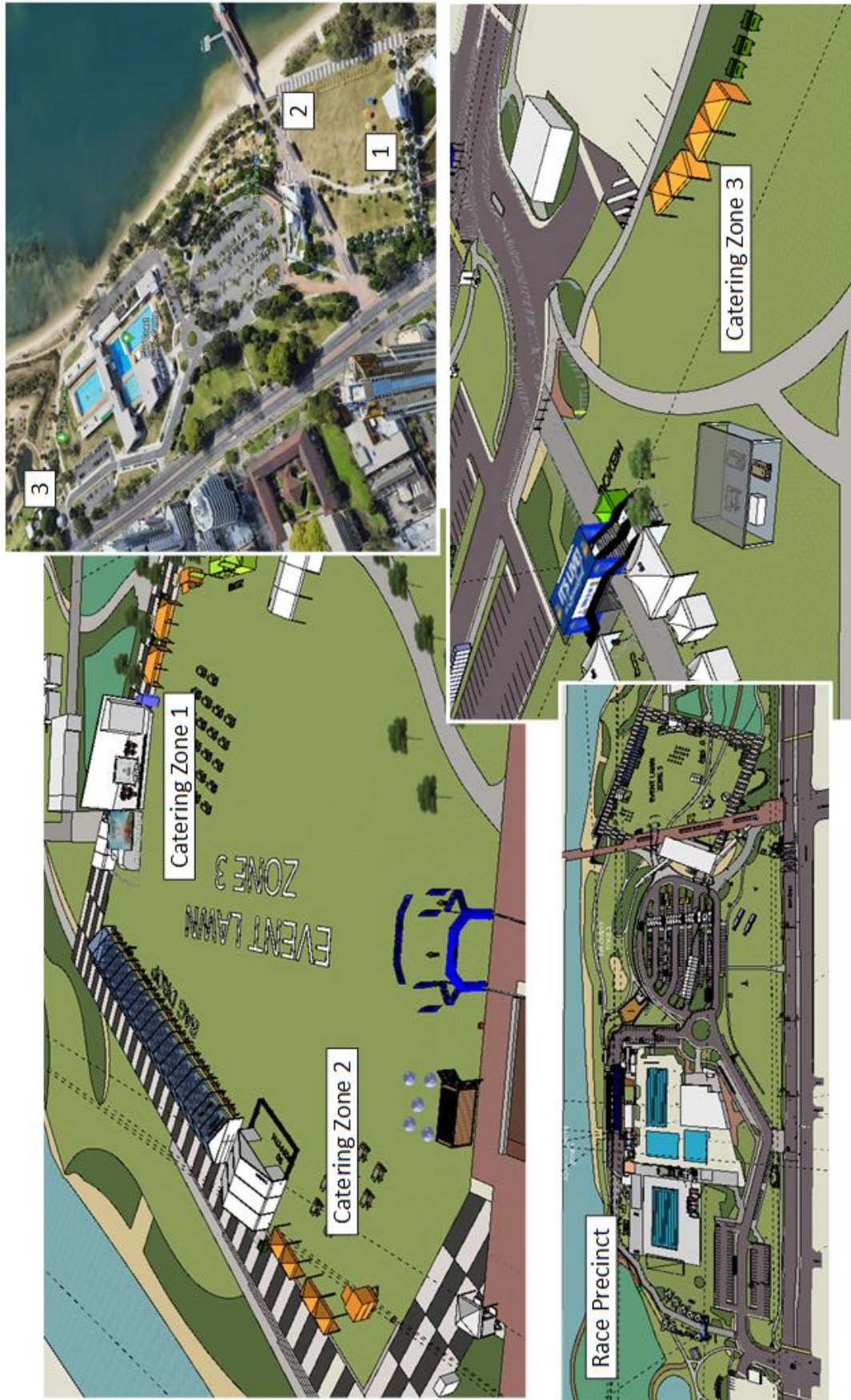
As a business you have a duty under legislation to ensure that your business does not cause harm to anyone. In addition, EMQ has an obligation under legislation to conduct appropriate due diligence and ensure that any business it engages or is engaged by has application of a WHS management system. Please see below for documentation which will be required for the event:

Requirement	Further Information / Advice / Examples
WHS Policy / Health and Safety Policy	Provide a copy of WHS Policy / Health and Safety Policy. Generally, a one-page document demonstrating your commitment to WHS i.e. a statement then followed by a number of dot points or similar.
Insurance / Public Liability	Provide a copy of current public liability and worker's compensation.
Temporary Food License	Provide a copy of current City of Gold Coast Temporary Food Licence

**\*\*Copies of all relevant certificates and permits must be presented 30 days prior to the event\*\***



## CATERING ZONES PRECINCT MAP



# Gold Coast Marathon 2018

## SITE LAYOUT TEMPLATE

Please utilise this form to provide a sketch of the layout of your area including any back of house set-up, or alternatively please provide a photo and dimensions.

Please upload this to your expression of interest application form.

### Dimensions:

Service Area: \_\_\_\_\_

Back of House Area: \_\_\_\_\_

### Layout:
